

## APPENDIX IV

### Rules of the Former Officials' Section

1. A Former Officials' Section is established within the ILO Staff Union for the purpose of defending in the best possible manner the interests of persons formerly employed by the ILO.
2. As part of the activities of the Union, the object of the Former Officials' Section shall be in particular to defend the interests of former ILO officials, to maintain and strengthen their links both with the ILO as an institution and with the serving staff, to develop effective solidarity between ILO employees and their former colleagues and to place at the service of former ILO employees such information and mutual aid services as they may need.
3. The provisions of the Rules of the Staff Union, except those concerning voting rights and eligibility to the Committee and other bodies of the Union, shall apply *mutatis mutandis* to the members of the Former Officials' Section.
4. In accordance with Article 7 of the Rules of the Union, membership of the Former Officials' Section is open to any official who ceases to be employed by the ILO, and who applies for such membership. The spouse of a deceased member may, should the former so wish, succeed the latter as a member of the Section by continuing to pay the statutory contribution. Where the deceased has acquired life membership through the appropriate contribution, the surviving spouse may become a member without any other payment.
- 4.1 Any official employed by the ILO may become supporting member of the Former Officials' Section.
5. Members of the Former Officials' Section have the following rights:
  - a) to receive from the Union advice, assistance and protection in all areas affecting their status as former ILO employees;
  - b) to bring to the attention of the Staff Union Committee, through the intermediary of the Former Officials' Section, any problem, complaint or claim which a former ILO employee may have with or against the ILO Administration, the United Nations Joint Staff Pension Fund or a public authority; to be assisted, if he or she so wishes, by a member of the Committee or of the Former Officials' Section in pursuing any form of complaints procedure which may be introduced;
  - c) to benefit from the information, advisory or assistance services which the Former Officials' Section may set up to help former ILO employees;
  - d) the rights to speak, to vote and to submit resolutions at General Meetings on matters affecting them, as determined by the Staff Union Committee in consultation with the Former Officials' Section;
  - e) Without prejudice to the stipulations provided for by Rule 3 of this Appendix, the members of the Section have a right to initiatives and to vote with regard to the amendments to the Rules by the referendum procedure, as provided for in Article 36.

5.1 Supporting members benefit from the information, advisory or assistance services available to the Former Officials' Section in order to help them regarding their future status as former ILO employees.

6. Each member of the Former Officials' Section shall pay an annual or life time contribution to the Section, the amount of which shall be determined by the Bureau of the Section.

6.1 Any member whose annual contributions are more than one year in arrears shall lose the right to speak or vote at the General Meeting as well as the right to be a candidate in the election of the Bureau of the Section and the right to vote in any election or ballot organized by the Union and/or the Section. 6.2 Each supporting member shall pay a single contribution the amount of which shall be determined by the Bureau of the Section.

6.3 Supporting members who cease to be employed by the ILO may apply for membership of the Section:

- i) if he/she chooses to become a life member the amount paid as supporting member shall be deducted from the life time contribution in force at that time; ii) if he/she chooses an annual membership, the amount paid as supporting member shall be deducted from the annual membership contributions to be paid; iii) if the supporting member chooses not to become a member of the Section upon cessation of employment, the amount paid shall remain with the Section.

7. The Former Officials' Section shall be managed internally by a bureau of ten members, elected for a mandate of two years by the members of the Section by means of a postal vote. Each member of the section whose contributions are fully paid and who is domiciled in the Geneva area (as defined by the United Nations organizations whose headquarters are in Geneva) is eligible for election to the Bureau. In case of a vacancy in the Bureau the Section may fill the vacant post/s by cooptation. Any member of the Bureau co-opted in such manner must fulfil the conditions for eligibility given above; his/her appointment may not exceed the period for which the other members of the Bureau were elected.

8. The Bureau shall elect from among its members a Secretary, two Assistant Secretaries, a Treasurer and an Assistant Treasurer.

9. The role of the Bureau shall be to ensure the effective functioning of the Section and its activities, the representation of former officials at meetings of the Staff Union Committee and co-ordination with the latter. To this end, it shall in particular:

- a) support, to the extent that its means permit, the action of the Staff Union Committee, in particular in the areas which affect the interests of former officials;
- b) take all appropriate information and publicity measures for the recruitment of members and development of the Section;
- c) provide the secretariat of the Former Officials' Section, collect members' contributions, and undertake correspondence and action in responses to members' requests;
- d) provide regular information to former ILO officials on all questions of concern to them, in particular their legal status, pensions, insurance, and the defence of their rights and interests;

- e) provide for the functioning of an advisory or consultative service, in so far as it is in a position to do so, so as to help former officials to solve their problems;
- f) send a representative to meetings of the Staff Union Committee at the latter's invitation; the Bureau may request that questions concerning former officials should be place on the agenda of the Committee. The Bureau shall have at least one meeting a year with the Staff Union Committee;
- g) take any steps, in agreement with the Staff Union Committee, designed to improve the living conditions of former officials or to defend their economic and social interests;
- h) present, as part of the annual report of the Staff Union Committee, a report to the Annual General Meeting of the Union.